

Manager, Housing Policy & Partnerships Job Number: 36970

[Listen to this brief interview](#) with Christel Kjenner, Director, Housing and Homelessness, as she gives insight into what it takes to be successful in this role.

This role is an amazing opportunity to make a direct impact on the City of Edmonton. The Manager, Housing Policy & Partnerships will work closely with multiple stakeholders towards a goal to support Edmontonians with access to adequate and affordable housing.

The Manager, Housing Policy & Partnerships is accountable for creating and aligning the partnership, communications, marketing and engagement strategy required to carry out the important work of the Housing and Homelessness Section. This role will take an innovative approach to lead a team of planners, social planners and social workers in the provision of affordable housing and homelessness planning and research. The manager will lead a team of professionals responsible for direct research, analysis and policy development and planning services.

Reporting to the Director, Housing & Homelessness, the Manager, Housing Policy & Partnerships will be accountable to:

- Focus on the team by building a respectful workplace culture through a values-based influencer approach and working collaboratively
- Lead with accountability, courage, and inclusiveness
- Oversee the development and implementation of program accountability and performance measurement outcomes, indicators and metrics
- Build strong relationships across the City of Edmonton to ensure alignment and support an integrated business model
- Oversee public engagement and education work of the section related to housing and homelessness
- Support decision making with research, interpretation, development and communication of meaningful business data and reporting
- Manage and oversee stakeholder relations by convening and facilitating multi-agency groups
- Model the Cultural Commitments of Safe; Helpful; Accountable; Integrated; and Excellent, and inspire the same in others

Qualifications:

- Bachelor's Degree in Accounting, Business Administration, Commerce, Public Administration or a related discipline
- Masters Degree in a related field would be considered an asset
- Certification and/or coursework/training in strategic planning; financial management; public administration; project management; performance measures and analytics; change management; or other leadership training would be an asset
- A minimum of Seven (7) years of experience in a leadership role within a large, complex organization Experience in a housing related environment would be an asset
- Demonstrated experience leading and managing change, building organizational talent, and empowering resources to achieve outcomes
- Knowledge of International Financial Reporting Standards (IFRS) Financial Analysis and development of models for data driven decision making Proven track record of strong fiscal management, business planning and continuous improvement
- Experience managing multi-disciplinary teams accountable for large, politically sensitive and complex projects and processes, in a fully integrated system
- Critical thinking skills and an ability to challenge existing processes
- Ability to analyze complex technical information and make timely decisions
- Proven planning and organizational skills to manage program/project delivery
- Demonstrated skills in facilitation of groups with competing interests and priorities
- Strong conflict resolution and negotiation skills with experience in solving complex and sensitive issues
- Strong verbal communication and interpersonal skills, with an ability to interact well with a diverse group of executives, colleagues, staff and citizens
- Demonstrated ability and willingness to develop strong relationships while working in a collaborative and integrated manner

Management and Out-of-Scope positions at the City of Edmonton are being reviewed for possible inclusion in the Civic Service Union 52 bargaining unit. If this position is impacted, the incumbent will be notified accordingly. We are an equal opportunity employer.

***We welcome diversity and encourage applications from all qualified individuals.
We are an equal opportunity employer.***

1 permanent full-time position

Hours of Work: 36.9 hours per week, Monday - Friday

Salary: \$110,090 - \$137,619 (Annually)

Talent Acquisition Consultant: JM/MZ

Classification Title: Director, Comm of Interest

Posting Date: Aug 20, 2019

Closing Date: Sep 11, 2019 11:59:00 PM (MDT)

Number of Openings (up to): 1 - Permanent Full-time

Union: Management

Department: Social Development

Work Location(s): 18th Floor Edmonton Tower, 10111 104 Avenue Edmonton T5J 0J4